Directions:

Use the type tool to edit your name, job title and room number (do not change the fonts, or font sizes.

Use the selection to to select your name and click again with two fingers (mac) or right click (pc), then select "create outlines".

Using the selection tool size the bounding box to fit your name appropriately (it should slightly overlap the top and bottom of your name).

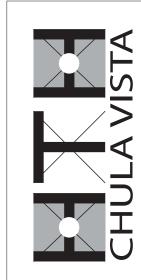
Using the selection tool select the bounding box then hold shift and select your name as well.

Open the pathfinder tool (Window > pathfinder). Hold down option (mac) or alt (pc) and click minus back.

Align you name, title and room number to the guides.

Lastly, change the stroke color of your name and the bounding box of the whole nametag to CMYK yellow.

Delete these instructions, or turn off layer 2 prior to cutting.





YOUR TITLE

ROOM ???